

Decision Maker: **ENVIRONMENT AND COMMUNITY SERVICES POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE**

Date: **13 March 2024**

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **ECS PDS WORK PROGRAMME AND MATTERS ARISING**

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: Stephen.Wood@bromley.gov.uk

Chief Officer: Tasnim Shawkat, Director of Corporate Services and Governance

Ward: (All Wards);

1. Reason for report

This report deals with the Committee's business management including:

- Developing the Forward Work Programme; and
- Updating Members on any matters that arose from previous meetings.

2. **RECOMMENDATION(S)**

2.1 **That the Committee reviews and comments on:**

- (1) Updates on any matters outstanding (Appendix 1).**
- (2) Forward Work Programme for 2024/2025 (Appendix 2).**
- (3) Suggests any new items for the Work Programme going forward for the next cycle of meetings**

Impact on Vulnerable Adults and Children

1. Summary of Impact: The services delivered by the Environment and Community Services Portfolio are used by all residents, including vulnerable adults and children. Protection is not their primary purpose but adjustments are made, as required, to ensure services are as accessible as possible and all users are safe.
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. Building an even better Bromley Priority:
 - (4) For residents to live responsibly and prosper in a safe, clean, and green environment great for today and a sustainable future.
 - (5) To manage our resources well, providing value for money, and efficient and effective services for Bromley's residents
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget Head/Performance Centre: Democratic Services
 4. Total current budget for this Head: £366k
 5. Source of funding: Revenue Budget
-

Personnel

1. Number of staff (current and additional): 6
 2. If from existing staff resources, number of staff hours: Variable.
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call in is Not Applicable as this is a Non-Executive Report
-

Procurement

1. Summary of Procurement Implications: Not applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole Borough
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Matters Arising or Outstanding:

- 3.1 **Appendix 1** provides a progress update on matters that have arisen at previous meetings. This list is checked after each meeting so that any outstanding issues can be addressed at an early stage and timely progress made.
- 3.2 **Appendix 2** sets out the Environment and Community Services Portfolio's Forward Work Programme for 2024/25 including: the provisional report title; the lead report author and the role of the Committee or the Portfolio Holder. Committee members and officers are invited to comment on the proposed schedule and suggest any changes that are considered appropriate and notify the Committee Clerk of such.
- 3.3 Other reports may be added to the Work Programme as schemes and contracts are developed. In addition, there may also be references from other committees, the Environment and Community Services Portfolio Holder, or the Executive. So the work programme is fluid.
- 3.4 Please note that the meeting dates from June 2024 onwards need to be ratified by GP&L on 6th February 2024

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

Services delivered as part of the Environment and Community Services Portfolio affect the daily lives of all Bromley residents and tend to be universal in nature - rather than being directed at particular groups within our community. Where vulnerable adults or children may be affected by service delivery, the issues would be covered in the relevant report and not in this business management overview.

5. POLICY IMPLICATIONS:

- 5.1 Each PDS Committee is responsible for developing its own Forward Work Programme and Environment & Community Services PDS Committee's future work programme is set out in Appendix 2.
- 5.2 The activities in this report reflect the Council's priorities and aims as set out in:
- Environment Portfolio Plan

| | |
|---|--|
| Non-Applicable Sections: | |
| Background Documents: (Access via Contact Officer) | Work Programme, Matters Arising and Minutes Environment Portfolio Plan. |

APPENDIX 1

**ENVIRONMENT PDS COMMITTEE
PROGRESS ON MATTERS ARISING/OUTSTANDING**

| Meeting Date | Committee Request/Matters Arising | Progress |
|---------------------|---|-----------------|
| 23/01/24 | There are no matters outstanding from the previous meeting. | N/A |

FORWARD WORK PROGRAMME

Appendix 2

| | | |
|--|-------------------|------------------|
| Meeting Date: March 13th 2024 | | |
| Matters Outstanding and Work Programme | Steve Wood | PDS Committee |
| Updates from the Portfolio Holders | Portfolio Holders | PDS Committee |
| Budget Monitoring | Murad Khan | Portfolio Holder |
| Capital Programme Monitoring | James Mullender | Portfolio Holder |
| Proposed Pedestrian Crossing Facilities near Chislehurst War Memorial, at Bromley Lane and Royal Parade. | Sobanjo Bukola | Portfolio Holder |
| Anerley Hill / Anerley Road Corridor Improvement Scheme | David Bond | Portfolio Holder |
| 2024/25 Planned Highway Maintenance Programme | Garry Warner | Portfolio Holder |
| Vehicle Crossover Policy | Garry Warner | Portfolio Holder |
| ECS Performance Overview | Lucy West | PDS Committee |
| Risk Register | Lucy West | PDS Committee |
| Contracts Register | Lucy West | PDS Committee |
| Meeting Date: June 12th 2024 | | |
| Matters Arising and Work Programme | Steve Wood | PDS Committee |
| Updates from the Portfolio Holders | Portfolio Holders | PDS Committee |
| Provisional Outturn | Murad Khan | Portfolio Holder |
| Depot Infrastructure Capital Works Project—Stage 4 Update Report | Peter McCready | Executive |
| Capital Programme Monitoring | James Mullender | Portfolio Holder |
| Options for Future Highway Maintenance Contracts | Garry Warner | Executive |
| Veolia Contract Extension - Waste Disposal, Waste Collection & Street Environment' | Peter McCready | Executive |
| Options for the future delivery of Parks Management and Grounds Maintenance Services. (Idverde) | Hannah Jackson | Executive |
| Pickhurst Lane / The Avenue Junction Improvement Scheme (TBC) | Sobanjo Bukola | Portfolio Holder |
| ECS Performance Overview | Lucy West | PDS Committee |
| ECS Portfolio Plan | Lucy West | PDS Committee |
| Risk Register | Lucy West | PDS Committee |

| | | |
|---|----------------------------------|------------------|
| Contracts Register | Lucy West | PDS Committee |
| Meeting Date: September 4th 2024 | | |
| Matters Arising and Work Programme | Steve Wood | PDS Committee |
| Updates from the Portfolio Holders | Portfolio Holders | PDS Committee |
| Budget Monitoring | Murad Khan | Portfolio Holder |
| Capital Programme Monitoring | James Mullender | Portfolio Holder |
| Annual Status Report for Year 2022 - Reporting on Bromley's Air Quality (TBC) | Sarah Newman | PDS Committee |
| Glendale Contract – Annual Performance Report 2023/24 | Hannah Jackson | Portfolio Holder |
| Tremendous Year 3 Update | Hugh Chapman | PDS Committee |
| Woodland Establishment Update and Next Steps | David Braybrook and Hugh Chapman | Portfolio Holder |
| Veolia Contract – Annual Performance Report | Peter McCready | PDS Committee |
| ECS Performance Overview | Lucy West | PDS Committee |
| Risk Register | Lucy West | PDS Committee |
| Contracts Register | Lucy West | PDS Committee |
| Meeting Date: November 20th 2024 | | |
| Matters Arising and Work Programme | Steve Wood | PDS Committee |
| Updates from the Portfolio Holders | Portfolio Holders | PDS Committee |
| Draft Budget | Murad Khan | PDS Committee |
| Fly Tipping Action Plan Update | Dean Laws | PDS Committee |
| Idverde Annual Contract Performance Report 2023/24 | Hannah Jackson | PDS Committee |
| Parking services - contract performance review - APCOA parking. | Chloe Wenbourne | PDS Committee |
| Capital Programme Monitoring | James Mullender | Portfolio Holder |
| LIP Funded Traffic and Road Safety Programme | Angus Culverwell | Portfolio Holder |
| Riney Contract Performance Report | Garry Warner | PDS Committee |
| Carbon Net Zero Action Plan | Karin Grey | Portfolio Holder |
| ECS Performance Overview | Lucy West | PDS Committee |
| Risk Register | Lucy West | PDS Committee |

| | | |
|---|-------------------|------------------|
| Contracts Register | Lucy West | PDS Committee |
| Meeting Date: January 30th 2025 | | |
| Matters Arising and Work Programme | Steve Wood | PDS Committee |
| Updates from the Portfolio Holders | Portfolio Holders | PDS Committee |
| Draft Budget for 25/26 | Murad Khan | Portfolio Holder |
| Open Space Strategy Year 3 Update | Hannah Jackson | PDS Committee |
| Capital Programme Monitoring | James Mullender | Portfolio Holder |
| Nature Friendly Verges and Sustainable Planting Trials Update | David Braybrook | PDS Committee |
| ECS Performance Overview | Lucy West | PDS Committee |
| Risk Register | Lucy West | PDS Committee |
| Contracts Register | Lucy West | PDS Committee |
| Meeting Date: March 13th 2025 | | |
| Matters Arising and Work Programme | Steve Wood | PDS Committee |
| Updates from the Portfolio Holders | Portfolio Holders | PDS Committee |
| Budget Monitoring | Murad Khan | Portfolio Holder |
| Capital Programme Monitoring | James Mullender | Portfolio Holder |
| Portfolio Plan | Lucy West | Portfolio Holder |
| ECS Performance Overview | Lucy West | PDS Committee |
| Risk Register | Lucy West | PDS Committee |
| Contracts Register | Lucy West | PDS Committee |